

INFORMATION ABOUT MATERIALS AND SERVICES CHARGES 2016

School Council has set the Material & Service Charges for 2016, at The Pines School, at **\$250.00 per child**. The school relies on the payment of fees from parents to ensure we can maintain a high standard of programs & equipment over and above that which is provided by the government.

PAYMENT OF FEES

Payment can be made at the Front Office between 8:00 a.m. and 3:30 p.m.

Parents can pay by Credit card, EFTPOS, Cheque, Cash OR Direct Debit payments can be set up. (please ask at the office for more details or a Direct Debit application can be printed off from our website and returned to the office)

Please note it is essential for all families to make payment of material and services charges. An Arrangement for part payment can be made by filling in an "Application to Pay by Instalments". These payments need to be finalised by Friday May 6th 2016. This form is available at the front office. If you are eligible for School Card, application forms need to be collected from and returned to the school office before the end of February.

The Government payment for School Card 2016 is \$229 whereas the M&S charges for 2016, at The Pines, are \$250.00 therefore there will be a **gap payment of \$21 due for each approved School Card student. This gap payment can be made when returning your School Card Application form to the office, for approval.**

The Pines Schools will always seek to recover unpaid Materials and Services Charges through personal consultation and negotiation. Where this is not successful the school shall engage DECD recovery team to recover any Material and Services Charges which remain unpaid.

SCHOOL CARD 2016

IT IS IMPORTANT THAT YOU APPROACH THE SCHOOL IF YOU BELIEVE YOU ARE ELIGIBLE FOR SCHOOL CARD. YOU NEED TO COMPLETE THIS FORM EVERY YEAR . (by the end of February 2016)

The School Card Scheme provides assistance for educational expenses for full-time students of low- income families. Approval for School Card will be dependent upon proof of family income not exceeding the limits.

The procedure for applying for School Card is as follows:

If you hold a current Pension card or Health Care Card issued by Centrelink, and meet the income criteria set by School Card, please bring it along with you when you come to fill in your School Card Application form.

It is most important that if you believe you are eligible for School Card you make contact with the school. The process is a simple one and allows the school to gain funds from the Department on your behalf and at the same time allows you to benefit from the concession.

School Card needs to be applied for each year for each child.

If you require further information regarding your child's school fees for 2016 please contact the Front Office on **82812199** .